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Rusty Nix - Mayor

Steve Gilbert - City Clerk

Jeremy Littleton - Chief of Police

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Council Members

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Lelia Mitchell – District 2

Kenneth Dukes – District 3

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Martha Eisenberg – District 5

NOTICE

Property Owners / Property Managers

You are receiving this notice because City records indicate that you own, rent and or manage residential rental property within the Montevallo Corporate Limits.

The City of Montevallo Ordinances Sec. 8-185 - License codes and fees, Schedule 531.01 require all real estate rental properties to have a valid business license per dwelling unit.

Sec. 8-6. - Unlawful to do business without a license. It shall be unlawful for any person, taxpayer, or agent of a person or taxpayer to engage in businesses or vocations in the municipality for which a license is required without first having procured a license. A violation of this division of the ordinance passed hereunder fixing a license shall be punishable by a fine not to exceed the sum of \$500.00 for each offense, and if a willful violation, by imprisonment, not to exceed six months, or both, at the discretion of the court trying the same. Each day shall constitute a separate offense.

The City of Montevallo Zoning Ordinances (Adopted July 1, 2012) relating to R-1 Single Family Residence Articles - 10.01-10.03 and R-2 Single Family Residence - Articles 11.01-11.03.

The City of Montevallo Zoning Ordinances define **Family** in Article 3 as follows: One or more persons related by blood, marriage, adoption or guardianship plus one (1) unrelated person occupying a dwelling unit and living as a single housekeeping unit. Failure of property owner to comply with this definition shall be deemed a violation of this Ordinance.

It is the responsibility of Property Owners and Property Managers with Residences located within the R-1 and R-2 Single Family Districts to comply with the afore listed City Zoning Ordinances and business licensing requirements.

The City of Montevallo has procedures by which Citizens may submit a complaint regarding suspected violations of City Zoning Ordinances. These complaints must be submitted in writing to the Office of the City Clerk via a Code Enforcement Complaint Form, available at City Hall or online on the City's website www.cityofmontevallo.com. Complainant(s), witnesses, may be subpoenaed to testify in the event of legal action.

Questions regarding zoning ordinances, compliance, or business licensing may be submitted to the City Clerk at (205) 665-2555 ext. 105 or via email at sgilbert@cityofmontevallo.com.

Steve Gilbert
City Clerk